



## वन उत्पादकता संस्थान

(भारतीय वानिकी अनुसंधान एवं शिक्षा परिषद)

(पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार की एक स्वायत्त परिषद)

एन. एच.23, गुमला रोड, लालगुटवा, रांची (झारखण्ड)

**INSTITUTE OF FOREST PRODUCTIVITY**

*(Indian Council of Forestry Research & Education)*

(An Autonomous Council under the Ministry of Environment,  
Forests & Climate Change Govt. of India)

NH-23, GUMLA ROAD, LALGUTWA, RANCHI (JHARKHAND)



No. I-Eco-04/2019-20 (AICRP-31)/dt.16/06/2022

**NOTICE INVITING TENDER FOR: CARRYING OUT DETAILED GRID SURVEY,  
DEMARICATION AND GRID PILLAR MAKING & FIXING IN THE FIELD**

No. I-Eco-04/2019-20 (AICRP-31)

Institute of Forest Productivity, Lalgutwa, Ranchi invites online tenders for carrying out the work from eligible bidders. Details may be obtained online at MoEFCC web site <http://moefcc.euniwizarde.com> and <https://ifp.icfre.gov.in>. Last date for submission of bids is **08/07/2022**. Bids shall be submitted online only at MoEFCC website. Manual bids will not be accepted.

  
Director, IFP, Ranchi

निदेशक / Director

वन उत्पादकता संस्थान,

Institute of Forest Productivity,

रांची / Ranchi-835303

**Chapter-1**  
**NOTICE INVITING TENDER FOR: CARRYING OUT THE WORK**  
**No. I-Eco-04/2019-20 (AICRP-31)**

Institute of Forest Productivity, Lalgutwa, Ranchi invites online bids (Technical & Financial) from eligible bidders which will be valid for a minimum period of 90 days from the date of opening (i.e 08/07/2022) for carrying out the work. Tender documents may be downloaded from IFP web site <https://ifp.icfre.gov.in> (for reference only) and MoEFCC web site <http://moefcc.euniwizarde.com> as per the schedule as given in CRITICAL DATE SHEET as under:

S. No.	Activity	Date	Time
1.	Date of Publishing	17.06.2022	
2.	Last date for receipt of bids	07.07.2022	05:00 PM
3.	Date of Opening of Technical bids at IFP, Ranchi	08.07.2022	11:00 AM
4.	Date of Opening of Financial bids at IFP, Ranchi	Will be decided after technical evaluation.	

Bids shall be submitted **online only** at MoEFCC web site <http://moefcc.euniwizarde.com> Manual bids shall not be accepted. Tenderers are advised to follow the instructions provided in the "Instructions to the Tenderer for the e- submission of the bids online through the Ministry of Environment, Forest and Climate Change Portal for e-Procurement at <http://moefcc.euniwizarde.com>

Intending tenderers are advised to visit again at MoEFCC web site <http://moefcc.euniwizarde.com> frequently prior to closing date of submission of tender for any corrigendum/addendum/amendment.

Bids will be opened as per date and time as mentioned in the critical date sheet. After online opening of technical bid the result of their qualification as well as price bid opening result will be intimated online only.

## Chapter-2

### Conditions of Contract

**2(a) The proposals must consist two bid systems as follows:  
“QUALIFYING DOCUMENTS & EMD”**

Sl. No.	Document
1.	Scanned copy of users' list and satisfactory report of quoted work from reputed institute preferably Government institute,
2.	Scanned copy of supportive documents from the users for the satisfactory performance till completion of work.
3.	Online Receipt in respect of Tender Form Fee and EMD/Exemption document/CSPO registration certificate.
4.	Proof of registration of firm PAN & GST
5.	Valid Income tax certificate of unit till the date of tender.
6.	Sale tax clearance/exemption certificate till March/2021
7.	The bidding firm must possess an experience of at least five (05) year to carry out work. (Enclose copies of the supportive documents or supply orders).

**EMD will be as follows (liable to be forfeited if wrong information is furnished)**

S. No.	Name of Work	Tender No.	Estimated cost (in Rs.)	EMD (in Rs.)
1.	Carry out detailed grid survey, demarcation and Grid pillar making & fixing in the field	No. I-Eco-04/2019-20 (AICRP-31)	3.7 Lakh	Rs. 18500/-

**Two bid systems ‘TECHNICAL & FINANCIAL PROPOSAL’.**

#### **(2b) TECHNICAL PROPOSAL**

During the preparation of technical proposal, in addition to technical details of the work the tenderer must give particular attention to the following:

- i) Users list and supportive documents from the users for the satisfactory performance.
- ii) Information about suitably trained technical staff along with well-established service network must be furnished.
- iii) All specifications should be self-certified

## (2c) FINANCIAL PROPOSAL

The financial proposal must be submitted in the format as per the price schedule. Full details of business terms and conditions, e.g. packing and forwarding, delivery period, GST/Sales Tax/Trade Tax (whether provincial or Central), other Taxes/Charges, if any, the validity period of quotation, discount, free delivery, packing or any other information relevant to the items may please be indicated clearly. Prices must be quoted F.O.R. at Harbul, Bundu, Jharkhand in Indian Rupees (INR) only. The bid shall be inclusive of all duties and levies except for excise duty/customs and sales tax at the prevailing concessional rates, applicable against declaration of form 13. However, the payment would be effected only after satisfactory completing the work at Harbul, Bundu, Jharkhand and no request for any advance payment would be entertained.

## (2d) SUBMISSION OF PROPOSAL

Financial and Technical Proposals containing the qualifying documents and EMD self-attested scanned copy should be attached.

## (2e) PROPOSAL EVALUATION

Two bid systems procedure will be adopted in evaluating the proposals

- (i) A technical evaluation of the qualified firm on the basis of the qualifying documents will be carried out prior to opening the financial proposal,
- (ii) A financial evaluation. Firms will be ranked using a combined technical / financial score as indicated below.

## (2f) TECHNICAL PROPOSAL

The evaluation committee appointed by the client will carry out its evaluation applying the evaluation criteria and point system as specified below. Each responsive proposal will be attributed a technical score (St.). The points given to technical evaluation criteria are as under:

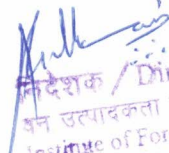
### i) Technical specifications of the work

70

(Criteria for technical evaluation of work mentioned along with specification)

#### Technical specifications for carrying out detailed grid survey, demarcation and Grid pillar making and fixing in the field

S. No.	Specification	Qty.
1.	Carry out detailed grid survey and demarcation (Lay out permanent 10 ha plot at Harbul, Bundu, Jharkhand)	01 No.
	a. Detailed Grid Survey 100 × 100 m Area: 10 ha	10 grid of 100 × 100 m
	b. Layout plan & Demarcation of pillar Area: 10 ha	10 grid of 100 × 100 m
	Grid pillar making and fixing in the field	
	a. Boundary Pillar 5ft (6" × 6" × 5 ft)	6 Nos.
	b. Hectare pillar 3ft (size 6" × 6" × 3 ft) 100 × 100 grid	12 Nos.
	c. Pillar 2ft (size 4" × 4" × 2 ft) 20 × 20 m grid	268 Nos

  
निदेशक / Director  
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Institute of Forest Productivity  
रांची / Ranchi

### Criteria for technical evaluation

S. No.	Specification	Total Score
1.	Experience of the firm in carrying out work with any other institute/organization in India	50
2.	Advance Payment-NIL	50
	<b>Total Marks</b>	<b>100</b>

The technical proposal should score at least 70 points out of 100 to be considered for financial evaluation.

### (2g) FINANCIAL PROPOSAL

The evaluation committee will determine if the financial proposals are complete and without computational errors. The lowest financial proposals (Fm) will be given a financial score (Sf) of 100 points. The financial scores of other proposals will be computed as follows  $S_f = 100 \times F_m / F$  (Where F is amount of financial proposal).

Proposal will finally be ranked according to their combined technical (St) and financial (Sf) scores using the formula  $S = S_t \times T\% + S_f \times F\%$ .


The weight (T%) given to the Technical Proposal is 60%

The weight (F%) given to the Financial Proposal is 40%

## General Terms & Conditions

The offer will be subjected to the following terms and conditions:

1. Please note that IFP, Ranchi has Custom Duty Exemption and Excise Duty Exemption Certificate. This may be kept in consideration while quoting the rates.
2. The work to be completed in full and within 30 days after acceptance of the offer.
3. Full details of business terms and conditions, e.g. packing and forwarding, delivery period, GST/Sales Tax/Trade Tax (whether provincial or Central), other Taxes/Charges, if any, the validity period of quotation, discount, free delivery, packing, desired work or any other information relevant to the items may please be indicated clearly as applicable.
4. Full specifications, details and information regarding the layout of plot, such as grid, diagrams and measurements etc. to be furnished with the offer. The list of users of work of similar or same nature in the country should also be enclosed.
5. Normal terms of payment will be 100% payment within 30 days after completion of work. Other terms of payment should be clearly spelt in the offer.
6. The total cost of the work must be inclusive of transportation up to Harbul, Bundu, Jharkhand.
7. The tender should accompany a DEMAND DRAFT of value as specified in Clause of Chapter 2 (EMD) as Earnest Money, payable to the Director, Institute of Forest Productivity, Ranchi, which will be refunded, without interest, if the offer is not accepted. In case the offer is accepted but not honoured by the tender the Earnest Money will be forfeited. The Earnest Money will also be forfeited, if wrong information is given in the tender to influence the tender cost. To the successful bidder, the EMD will be released only after satisfactory completion of the work and submission of performance bank guarantee.
8. The tenderer should also specify regarding Dealership/Proprietary item, if applicable.
9. The number of quantity mentioned in the above E-tender Notice is the probable number and the same may be **increased/decreased** according to the requirement. The Director, IFP reserves the right to order or not to order any number of quantity of any instrument /equipment
10. Signed and scanned copy of affidavit in non-judicial stamp paper of Rs. 10/- by the firm that it has never been black listed / debarred / banned by any Govt. Department / Public sector must be attached along with the bid, failing which the bid shall be rejected.
11. The work will be verified by the consignee.
12. The tenderer should quote on their printed letter-head paper, indicating thereon Sales Tax/Trade Tax No. & GST, Registration No., Fax No., Telex No., Telephone No., E-mail, etc.
13. Any or all tenders can be rejected by the Director, IFP, Ranchi without assigning any reason. It cannot be challenged in any court.
14. Security Deposit: The successful bidder/tenderer should deposit security money @ 3% of total ordered value in the form of Demand Draft within 15 days of issue of the supply order which will be refunded on completion of warranty period. Otherwise, the EMD deposited with E-Tender will be forfeited and the order placed will stand cancelled.
15. Disputes, if any, will be under the jurisdiction of Ranchi Court, Jharkhand, India.

  
Director, IFP, Ranchi  
निदेशक / Director  
वन उत्पादकता संस्थान,  
Institute of Forest Productivity,  
राँची / Ranchi-835303

Agreement

The Supplier \_\_\_\_\_ agrees to accept the terms and conditions of this bidding document in letter and spirit.

**Name/Seal of the Tenderer**

## Format for Bank Guarantee

To

Institute of Forest Productivity.  
NH-23, Gumla Road, Lalgutwa  
Ranchi (Jharkhand) - 835303

Your Order No. \_\_\_\_\_ for the supply and delivery of \_\_\_\_\_ has been accepted by M/s \_\_\_\_\_.

In accordance with the terms of payment of the said order, we have agreed to pay the balance of 5% of the contract price of the supplier, furnishing you with an acceptable Performance Bank Guarantee for 10% of the total contract value, viz Rs. \_\_\_\_\_ for the due performance by the Supplier of all its contractual obligations and to be valid for a period of 24 months for the date of bank guarantee for this purpose you have agreed to accept our guarantee.

In consideration thereof, we hereby guarantee payment of and undertake to pay Rs. \_\_ and remit to you on demand and without demur the sum of Rs. \_\_\_\_\_ being 10% of the total value of the contract on receipt of your intimation that the Supplier has committed a breach of any of its contractual obligations.

This guarantee shall be valid for a period of 24 months from the date of Installation of the equipment in satisfactory condition or 27 months from the date of dispatch of the last lot of consignment whichever is earlier, and in any event shall expire on \_\_\_\_\_, you shall have the right to file/make your claim on us under the guarantee for a period of sixty days from the said date of expiry.

This guarantee shall not be revoked without your express consent and shall not be affected by your granting time or any other indulgence to the supplies or by any change in the constitution of the Bank or the supplies or for any other reason whatsoever.

Not with standing anything, contained herein above our liability under this guarantee is restricted to Rs. \_\_\_\_\_ and this guarantee will remain in force up to and inclusive of \_\_\_\_\_ - unless an action to enforce a claim under the guarantee is filed against us within sixty days from the date of expiry i.e. on or before \_\_\_\_\_, all rights under the guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under.

**Signatory Bank with Seal**