



INSTITUTE OF FOREST PRODUCTIVITY

(Indian Council of Forestry Research & Education)

(An Autonomous Body of the Ministry of Environment, Forests and Climate change, Govt. of India)

Lalgutwa, N H-23 Ranchi Gumla Road, Ranchi - 835303 (Jharkhand)

E-mail: dir_ifp@icfre.org Phone: 08986608161

No. Gen-III-112/2018-19/Estate/IFP/1885

Date: 17.02.2020

NOTICE INVITING E-TENDER

Tenders are invited from reputed service provider / firms etc. for "Annual Contract for Outdoor House Keeping and Up-keeping activities / services at Institute of Forest Productivity, Lalgutwa, NH -23 Ranchi Gumla Road, Ranchi - 835303 (Jharkhand), through the E-wizard Portal for E-procurement at the URL <https://moefcc.euniwizarde.com>.

The tender documents may be downloaded from the E-wizard Procurement Portal site <https://moefcc.euniwizarde.com> and NIT of the tender will be available at institute web site <http://icfre.gov.in> (for reference only) as per the schedule given in CRITICAL DATE SHEET as under. No hard copy of the tender document will be provided from the institute.

CRITICAL DATE SHEET

Published Date	25 th February 2020 (11.30 AM)
Request Bid Document From Date and Time	25 th February 2020 (12.30 PM)
Request Bid Document Till Date and Time	06 th March 2020 (04.30 PM)
Bid Closing Date and Time	06 th March 2020 (05.00 PM)
Bid Opening Date and Time	10 th March 2020 (11.00 AM)

Only bidders registered on E-wizard Portal i.e. <https://moefcc.euniwizarde.com> can participate in online bidding process. Hence, the prospective bidders should ensure their registration on the E-wizard Portal. For further reference, bidders can check "Bidders Manual Kit" available in Downloads link at <https://moefcc.euniwizarde.com>

Name of Tender : Services/IFP-Ranchi
Tender No. : 01/2019-20
Ref. No. : No. Gen-III-112/2018-19/Estate/IFP
Tender Processing Fee : Rs. 3540/- (including 18% GST)
Tender Fee : Rs. 590.00 (including 18% GST)
EMD : Rs. 15,000.00
Address of Office : Institute of Forest Productivity, P O - Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303, Jharkhand.

Contact person detail: Estate Officer, IFP, Lalgutwa, Ranchi - 835303. Email - mishrasn@icfre.org

E-Tender Processing Fee - Rs.3540/- (including 18% GST) payable to "ITI LTD" New Delhi through e-payment gateway.

Tender Fee, EMD etc. in the form of DD in favour of Director, Institute of Forest Productivity, Ranchi payable at Ranchi must be delivered to the Director, Institute of Forest Productivity, P O - Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303, Jharkhand **on or before bid opening date/time as mentioned in critical date sheet (10th March, 2020 (11.00 AM)).**

Duly filled and signed tender document complete in all respect may be uploaded on the E-wizard Portal latest by **06th March, 2020 (05.00 PM)** as per the critical datasheet along with all the documents mentioned in the tender form. Tenders submitted in the **hard copy will not be accepted**. Only original hard copy of Tender Fee and EMD will be accepted. Procurement Officer, IFP, Lalgutwa, Ranchi may be contacted for any further clarifications.

Registration with M/s ITI Ltd. Portal (https://_moefcc.euniwizarde.com)

Registration with M/S ITI Ltd.:- Intending bidders are requested to register themselves with M/S ITI Ltd. (If not registered earlier) thorough <https://moefcc.euniwizarde.com> for obtaining user-id, by paying a registration fee (2,000/- + GST), online tender processing fee etc. Bidders are also required to obtain **digital signature** for participating in the e-tender.

E-Tender Processing Fee - Rs.3540/- (including 18% GST) payable to "ITI LTD" New Delhi through e-payment gateway.

For participating in the e-Tendering process, the contractor shall have to get them registered on the site <https://moefcc.euniwizarde.com> by making required payment through only online payment mode so that they will get user ID and Password. This will enable them to access the website, <https://moefcc.euniwizarde.com> with the help of **Digital Signature** by which they can participate in e-Tender. For this, intending bidder may contact following e-Wizard Helpdesk numbers.

1. E-Wizard Helpdesk
1st floor, M-23, Road No. - 25,
Near SBI Sri Krishna Nagar, Patna-800001.
Phone No.: 0612-2520545 or 9504661237, 9835871522, 9852764810, 9504486212
2. E-Wizard Helpdesk
A-41 Himalaya House 23, K G Marg
New Delhi -110001, Phone No. 011-49606060

The intending bidder must have valid Class-III (Signing + Encryption) Digital Signature to submit the bid online. For this intending bidders may contact above mentioned helpdesk numbers.


Director

Copy to:

1. IT & GIS section IFP, Ranchi. It is requested to upload the NIT on IFP and ICFRE website.
2. Notice Board.