

E-Tender
Two Bid Tender Document
For
Disposal of condemned vehicle at Institute of Forest Productivity, Ranchi on 'As
is where Basis'

[No. IX-Admin-I/2000-2001/]



Institute of Forest Productivity
Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 (Jharkhand)
2018-2019

Institute of Forest Productivity
Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 (Jharkhand)

CONTENT OF TENDER PAPER - This paper includes the following documents:

1. Instruction to Bidders (Chapter 1) [Page No. : 2 - 6]
2. Terms & Conditions (Chapter 2) [Page No. : 7 - 10]
3. Declaration for Offering Rates for Disposal of Condemned Vehicle (Chapter 3) [Page No. : 11]
4. Description of the old vehicle [Page No. : 12]
5. Agreement (Chapter 4) [Page No. : 13]

Chapter 1 - Instruction to Bidders

Online bids are invited on single stage two bid systems for “**Disposal of old condemned vehicle at Institute of Forest Productivity, Ranchi on ‘As is where Basis’**”. Manual bids shall not be accepted.

Bids shall be submitted online only at E-wizard website: <https://moefcc.euniwizard.com>
Tenderers / Firms are advised to follow the instructions provided in the ‘Instructions to the Firms/ Tenderer for the e-submission of the bids online through the E-wizard Procurement Portal for e-Tender at <https://moefcc.euniwizard.com>.

Not more than one tender shall be submitted by one firm / Tenderer having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

Tenderer who has downloaded the tender from E-wizard Procurement Portal website <https://moefcc.euniwizard.com> shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with IFP.

Intending tenderer / firms are advised to visit again E-wizard website <https://moefcc.euniwizard.com> and website <http://icfre.gov.in> at least 3 days prior to closing date of submission of tender for any corrigendum / addendum / amendment.

Applicant (firms /tenderer) must provide demand draft for Rs 590/- (Rupees Five hundred and ninety only) (to be purchased on or after publication date of this tender) in favour of Director, Institute of Forest Productivity, Ranchi payable at Ranchi, obtained from any Nationalized/scheduled Bank valid for three months with their application/downloaded tenders as the cost of tender forms / document. All the applicable bank charges shall be borne by the applicant and he shall not have any claim what so ever on this account on Government. In case of re-tendering, the firms which have submitted the DD in earlier calls will require to submit DD along with their tender application in subsequent calls also. Tender not accompanied with the cost of tender fee are liable to be rejected. However, public sectors undertaking / Govt. undertaking firms are exempted from the payment towards cost of tender documents.

EMD Payment

Earnest Money Deposit (EMD) should reach on or before **29th October 2018, 11.00 AM** (Bid opening Date) in the form of DD in favour of Director, Institute of Forest Productivity, payable at Ranchi. Bidders are required to submit the details of EMD payment at the time of Bid Preparation.

Only the **Hard Copy of DDD** in respect of tender fee, earnest money and original copy of affidavits and credit facility certificate must be delivered to the Director, Institute of Forest Productivity, P O - Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303, Jharkhand **on or before bid opening date/time as mentioned in critical date sheet**. Tenderer shall likely to be liable for legal action for non-submission of original payment document like DD, against the submitted bid. The Demand Draft attached / submitted for tender fee will be non refundable.

For unsuccessful tenderer EMD shall be refunded immediately after finalization of the tender. EMD shall be forfeited if any tenderer withdraw their offer before finalization of the tender or fails to submit offer of acceptance within 7 days from the date of order.

Estimated Price and EMD for the condemned vehicle

Sl. No.	Type of Vehicle and Make	Registration No. & Years of	Estimated Price (Rs.)	EMD amount (Rs.)
1.	JEEP (Petrol) Maruti Gypsy	BR14B/7936, 1992	40000.00	4000.00
2.	JEEP (Petrol) Maruti Gypsy	BR14D/2815, 1995	37000.00	4000.00
3.	JEEP (Diesel) Mahindra	BR14P/0708, 1996	37000.00	4000.00
4.	JEEP (Diesel) Mahindra	BR14C/8860, 1995	38000.00	4000.00
5.	JEEP (Diesel) Mahindra	UP07E/4701, 1995	35000.00	4000.00
6.	JEEP (Diesel) Mahindra	UP07E/4702, 1995	38000.00	4000.00
7.	CAR (Diesel) Ambassador	HP03/0160, 1991	42000.00	4000.00
8.	JEEP (Petrol) Maruti Gypsy	HP03/0723, 1992	40000.00	4000.00
9.	JEEP (Diesel) Mahindra	UP07E/4640, 1996	40000.00	4000.00
10.	JEEP (Diesel) Mahindra	RJ19C/6431, 1995	40000.00	4000.00

Submission of Tender

The tender shall be submitted online in two part, viz., technical bid and price bid as per **date/time mentioned in critical date sheet**. All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Fax / email shall not be considered. No correspondence will be entertained in this matter.

a) Technical Bid cover

The following scan and self attested documents are to be uploaded by the Firms / Tenderer in the Technical Bid cover in the TechnicalBid.xlsx file:

- i) Signed and scanned copy of the Declaration for Offering Rates for disposal of Condemned Vehicle by the tenderer as given in the chapter 3 of the tender document.
- ii) Signed and scanned copy of Agreement to buy old condemned vehicle as per chapter 4 of the tender document.
- iii) Signed and scanned copy of PAN Card, Aadhaar card, GST certificate, Voter Id, Driving License in the name of the applicant.
- iv) Signed and scanned copy of previous three years Income-tax / VAT tax return / latest VAT Clearance Certificate, TIN No., Certificate / Affidavit of partnership firm.
- v) Signed and scanned copy of audited Balance sheet of last three years, Partnership deed.
- vi) Signed and scanned copy of Partnership deed.
- vii) Signed and scanned copy of DD of Tender Fee / Earnest Money Deposit.
- viii) Signed and scan copy of documentary evidence for proof of residential address.
- ix) Recent passport size photograph duly signed by the tenderer.
- x) Attach self attested copy of valid Proof of Identity
- xi) Date of registration of the Tenderer with Government and Registration No.

b) Price Bid cover

The following two documents are to be uploaded by the Firms / Tenderer in the Price Bid cover as per the tender documents:

- (i) Schedule of price bid in the form of FinancialBid.xlsx
- (ii) Price Bid Undertaking in Firm /Tenderer pad (As per the format given in the next page):

Price Bid Undertaking

From: (Full name and address of the Bidder) _____

To _____

Sir / Madam

I submit the Price Bid for the old condemned vehicle and related activities as envisaged in the Bid document.

I have thoroughly examined and understood all the terms and conditions as contained in the Bid document and agree to abide by them.

I offer to buy old condemned vehicle at the rate along with 12% GST as indicated in the price Bid.

Yours Faithfully

Signature of tenderer / Farm Representative

Schedule of price bid in the form of FinancialBid_XXXX.xlsx

The below mentioned Financial Proposal/Commercial bid format is provided as FinancialBid_XXXX.xlsx along with this tender document at <https://moefcc.euniwizard.com>. Bidders are advised to download this FinancialBid_XXXX.xlsx as it is and quote their offer/rates in the permitted column and upload the same in the financial bid cover. **Bidder shall not tamper/modify downloaded price bid template in any manner.** In case if the same is found to be tempered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with IFP, Ranchi.

Note

1. The rates shall be quoted in Indian Rupee only.
2. The rates will be inclusive of GST and will be the responsibility of the Bidder.
3. The quoted rates of old condemned vehicle shall remain firm throughout the tenure of the contract and no revision is permissible for any reason.

Opening of Tender

Bids will be opened as per date/time as mentioned in the **Tender Critical Date Sheet**. After online opening of Technical-Bid the results of their qualification as well as Price-Bid opening will be intimated latter.

Registration with M/s ITI Ltd. Portal (<https://moefcc.euniwizard.com>)

Registration with M/s ITI Ltd: - Intending bidders are requested to register themselves with M/s ITI Ltd (if not registered earlier) through <https://iim.euniwizard.com> for obtaining user-id, by paying a registration fee (2000 + GST), online tender processing fee etc. Bidders are also required to obtain Digital Signature for participating in the e-tender.

E-Tender Processing Fee - Rs.590/- (including 18% GST) payable to "ITI LTD" New Delhi through e-payment gateway.

For participating in the e-Auction process, the contractor shall have to get them registered on the site <https://moefcc.euniwizard.com> by making required payment through only online payment mode so that they will get user ID and Password. This will enable them to access the website, <https://moefcc.euniwizard.com> with the help of Digital Signature by which they can participate in e-Tender. For this intending bidder may contact following e-Wizard Helpdesk numbers.

1. E-Wizard Helpdesk

1st floor, M-23, Road No. - 25,

Near SBI Sri Krishna Nagar, Patna-800001.

Phone No.: 0612-2520545 or 9504661237, 9835871522, 9852764810, 9504486212

2. E-Wizard Helpdesk

A-41 Himalaya House 23, K G Marg

New Delhi -110001, Phone No. 011-49606060

The intending bidder must have valid Class-III (**Signing + Encryption**) Digital Signature to submit the bid online. For this intending bidders may contact above mentioned helpdesk numbers.

Chapter - 2: Terms & Conditions

1. The rate shall be quoted in Price bid format. The rates of taxes and duties applicable should be quoted. The Tenderer will be required to pay the requisite tax, as applicable to govt. of Jharkhand and Govt. of India as applicable.
2. The rate may be **quoted in Indian Currency**. No rate quoted in Foreign Currency will be entertained.
3. The prices quoted must be FIRM till delivery, and the offers made must remain open for acceptance till THREE MONTHS from the due date of opening of the tender (withdrawal of offers within original validity of three months is not allowed). The prices offered should be given preferably both in words and figures.
4. The tenderer / firm will have to take away the vehicles from the respective places under IFP, Ranchi as mentioned in the tender document (Chapter 1).
5. Jurisdiction: Only the courts at Ranchi in the Jharkhand State will have the jurisdiction to deal with and decide any legal matter or dispute whatever arises out of our contract.
6. The complete offer should be typed in the letter head of the tenderer (Hand written Tender will be summarily rejected). If firm's letter heads are not sufficient to accommodate technical and pricing details & preferably bigger papers are used, such sheets along with other papers of the offer should be signed and stamped by company's authorized signatory.
7. The forms must indicate their Fax No., Telephone No., Email address, PAN No. , GST No., JST/ CST No., TIN No., Aadhaar No., Excise code No., Registration No.etc (wherever applicable) on the printed letter head.
8. ALL PAGES OF TENDER DOCUMENTS / OFFER ALONG WITH ENCLOSURES SHOULD BE SIGNED WITH NAME AND DESIGNATION AND HAVE COMPANY'S SEAL.
9. Tenders erased or overwritten will be summarily rejected unless corrections are authenticated with the Tenderers signature.
10. The tender should be submitted as per the instructions given in **CRITICAL DATE SHEET**.
11. Director, IFP reserves the right to reject or accept or withdraw the tender in full or part as the case may be without assigning reason thereof. Tenderers are advised to carefully note that deviation in these terms will not be entertained.
12. Decision of the tender committee will be final and binding on all tenderer. Regarding preference of auction, decision of technical committee shall be final. The committee will scrutinize all the documents while deciding the final work.

13. The disposal of vehicle shall be strictly on "AS IS WHERE IS BASIS" and no guarantee or certificate of its worthiness or quality will be given by this Department. The bidder may inspect the vehicles physically between **17.09.2018 to 20.09.2018** between 3:00 PM to 4.00 PM at the respective places mentioned in table below:

Inspection Places of old condemned vehicle and from where to be disposed on "As is where is Basis."

Sl. No.	Type of Vehicle and Make	Registration No. & Years of purchase	Place where vehicle can be inspected
1.	JEEP (Petrol) Maruti Gypsy	BR14B/7936, 1992	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
2.	JEEP (Petrol) Maruti Gypsy	BR14D/2815, 1995	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
3.	JEEP (Diesel) Mahindra Commander	BR14P/0708, 1996	Forest Research Centre, Bazar Tar, Mandar, Ranchi - 835 214 office premises.
4.	JEEP (Diesel) Mahindra Commander	BR14C/8860, 1995	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
5.	JEEP (Diesel) Mahindra Commander	UP07E/4701, 1995	Environmental Research Station, Sukna, West Bengal - 734225 office premises.
6.	JEEP (Diesel) Mahindra Commander	UP07E/4702, 1995	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
7.	CAR (Diesel) Ambassador	HP03/0160, 1991	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
8.	JEEP (Petrol) Maruti Gypsy	HP03/0723, 1992	Environmental Research Station, Sukna, West Bengal - 734225 office premises.
9.	JEEP (Diesel) Mahindra Commander	UP07E/4640, 1996	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
10.	JEEP (Diesel) Mahindra Commander	RJ19C/6431, 1995	Institute of Forest Productivity, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.

14. EMD of the successful bidder(s) will be released only after realization of Sale amount. Earnest money Deposit of the bidders who fail to honour the bid in prescribed time limit shall stand forfeited. No representation in this regard shall be entertained by this Department. EMD amount will not be adjusted in the Sale Amount accepted by IFP. EMD of successful bidder(s) shall be released only after successful completion of the sale process.
15. The delivery of the sold vehicle will be arranged only after the successful bidder submits documentary evidence in support of residential status (Voters Identity Card, Aadhaar card in case of individual and Registration Certificate in case of farms etc.)
16. The sold vehicle will be removed by the successful bidder(s) within 48 hours of depositing the money at their own expenses. No assistance/transportation will be provided by IFP. Permission to take out the disposed vehicles from IFP premises will not be allowed on holidays/Saturdays and Sundays.
17. The successful bidder will also be responsible for getting the Registration Certificate of the vehicle transferred in his name at his own cost expeditiously. This office will not be responsible for any lapse on his part in this regard.
18. EMD of the farms rescinding their offer, withdrawing or abrogating after submitting the Bid shall stand forfeited. Decision of IFP shall be final in this regard.
19. The Institute reserves the right to reject all or any tender in whole or part without assigning any reasons thereof.
20. EMD of unsuccessful tenderers will be returned within three weeks of the award of contract to successful party.
21. The bidder is required to reveal his full name/name of the authorized signatory of the farm/name of father, full postal address, telephone number & mobile number.
22. Tendering form should be signed in ink by the authorized signatory only. Photocopy or unsigned quotations or quotations not signed by authorized signatory shall be rejected.
23. Tendering farm shall alone be responsible for furnishing any false or wrong information and the consequences or loss thereof.
24. No Complaint whatsoever will be entertained after the tender submitted before or after the vehicle is lifted. No request for inspection after submission of tender will be accepted.
25. In the event of acceptance of tender, the successful bidder will be required to deposit full amount in shape of **DD in favour of Director, Institute of Forest Productivity, payable at Ranchi** within **7 days** from the issue of order, failing which the sale order shall be cancelled.
26. The vehicle will be delivered only after the receipt of full payment and has to be lifted within 03 days of completion of deal failing which ground rent at the rate of Rs.500/-per day will be charged.
27. The person authorized by bidder will be allowed to take the delivery. The bidders are required to produce documentary evidence for proof of their address.
28. The address given in the tender shall be deemed to be bidders address and correspondence sent on that address shall be considered to have been delivered to the bidder.
29. Once the release order issued, this office will not be responsible either for safe custody or for any loss or damage to the subject vehicle.

30. The bid once accepted is not transferable to anyone. In case the bidder is a company, the name of the company should be indicated as the bidder. In such cases the person appearing for the company should have the authorization letter in a proper format issued from a competent authority of the company. Request to change the name of the bidder in the tender after submission of the tender will not be entertained.
31. Only the highest bid amount above the minimum estimated price will be accepted.
32. If highest bidder does not accept the offer of sale of vehicle for any reason whatsoever it may be, and withdraws from the bidding, second highest bid amount may be considered for sale, if accepted by the Director, IFP, Ranchi and accordingly the second highest bid amount will be considered as the highest bid amount, subject to minimum reserve price conditions. If such second highest bidder also does not prefer the sale offer and withdraws from the bidding, after having decided as the highest bidder, the proceeding initiated in this notice will be considered as final and unsuccessful. If the highest quoting firm fails to honour the bid, the contract will be cancelled and its EMD will be forfeited. In case of any dispute, decision of IFP, Ranchi shall be final.
33. The Director, Institute of Forest Productivity reserves the right to reject any or all the tenders without assigning any reasons. Director, Institute of Forest Productivity also reserves the right to withdraw the said vehicle from the tender without assigning any reasons thereof.
34. The successful bidder will also be responsible for getting the Registration Certificate of the vehicle transferred in his name at his own cost expeditiously. This office will not be responsible for any lapse on his part in this regard.
35. The bidders will not be allowed to withdraw their bids failing which their earnest money will be forfeited.
36. The successful bidder who takes possession would be responsible for the bona fide use of the vehicles.

Chapter - 3

Declaration for Offering Rates for Disposal of Condemned Vehicle

Amount of EMD (Rs.)	
DD No.	
Date of issue	
Name of Bank	
Branch	
Name of the Tenderer	
Address*	
Telephone number & Email Address	
Aadhaar number	
PAN No. / TIN No.	
GST No.	

*(Address should be complete and supported with proof (attested copies of registration certificate, voters I. Card, Aadhaar card). The bidder should always be available for receiving communications at the given address).

I / We submit my / our Technical and Financial bids along with all the information and required self attested documents for the purchase of OLD VEHICLE offered for sale by Institute of Forest Productivity, Lalgutwa, Ranchi - 835303.

I / we have very carefully read the terms and conditions of the offer, particularly, regarding earnest money and agree to abide by these in letter and spirit. The decision of the Director, IFP, Lalgutwa, Ranchi on any dispute arising out of the offer shall be binding on me/us.

I / we agree to the forfeiture of the earnest money if I/we fail to comply with all or any of the terms and conditions in whole or in part as laid down in the tender which would constitute and have force of a contract between me/us and IFP, Lalgutwa, Ranchi if I/we am/are declared a successful bidder.

I / we hereby undertake that the vehicle(s) will be used for Bonafide/lawful purposes only.

I / we agree to abide by the terms and conditions as stipulated in the Tender of IFP, Lalgutwa, Ranchi.

I / We have fully understood the terms and conditions of the tender and offer to comply strictly with the all the above said conditions.

I / We offer to purchase the condemned vehicle as mentioned in the tender.

Place: _____

Signature of the Tenderer _____

with Seal

Date: _____

Name: _____

Detail description of the condemned vehicle

Sl. No.	Class of vehicle (Car / Jeep / Bus)	Brand / Model	Registration No. and Year of purchase	Chassis No. and Engine No. of vehicle	Age of vehicle	Offset Value by M. V. I. Ranchi (in Rs.)	Place where vehicle can be inspected.
1	2	3	4	5	6	7	8
1.	JEEP (Petrol)	Maruti Gypsy	BR14B/7936, 1992	C. No. : 146364 E. No.: 162675	22	40000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
2.	JEEP (Petrol)	Maruti Gypsy	BR14D/2815, 1995	C. No. : SJ411N167660 E. No.: FIUAIN219726	19	37000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
3.	JEEP (Diesel)	Mahindra Commander	BR14P/0708, 1996	C. No. : DT43396 E. No.: DT43396	18	37000.00	FRC, Bazar Tar, Mandar, Ranchi - 835214 office premises.
4.	JEEP (Diesel)	Mahindra Commander	BR14C/8860, 1995	C. No. : DT00959 E. No.: DT00959	19	38000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
5.	JEEP (Diesel)	Mahindra Commander	UP07E/4701, 1995	C. No. : 13751 E. No.: 13751	19	35000.00	ERS, Sukna, Darjeeling, West Bengal - 734225 office premises.
6.	JEEP (Diesel)	Mahindra Commander	UP07E/4702, 1995	C. No. : 13672 E. No.: 13872	19	38000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
7.	CAR (Diesel)	Ambassador	HP03/0160, 1991	C. No. : 111-639498 E. No.: 6EH-089721	23	42000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
8.	JEEP (Petrol)	Maruti Gypsy	HP03/0723, 1992	C. No. : 146381 E. No.: 162596	22	40000.00	ERS, Sukna, Darjeeling, West Bengal - 734225 office premises.
9.	JEEP (Diesel)	Mahindra Commander	UP07E/4640, 1996	C. No. : 13552 E. No.: 13552	18	40000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
10.	JEEP (Diesel)	Mahindra Commander	RJ19C/6431, 1995	C. No. : DT-14654 E. No.: DT-14654	19	40000.00	IFP, Lalgutwa, NH-23 Ranchi Gumla Road, Ranchi - 835303 office premises.
Total -						3,87,000.00	

Chapter - 4: Agreement

To.
Director
Institute of Forest Productivity
Lalgutwa, Ranchi.

Sir

1. I/We, undersigned, offer the price for the vehicles in conformity with the conditions of contract and specifications made in this Bid.
2. If my/our Bid is accepted, I/We will deposit the required amount in full in the form of Demand draft for the due performance of the Contract.
3. I/We agree to abide by this Bid for a period of 180 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiry of that period.
4. Until an agreement is signed and executed, this Bid together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.
5. I/We understand that you are not bound to accept the lowest or any bid, you may receive.
6. The tenderer / Farm ----- agrees to accept the terms and conditions of this bidding document in letter and spirit.
7. In the event of acceptance of tender, the successful bidder will be required to deposit full amount in shape of **DD in favour of Director, Institute of Forest Productivity, payable at Ranchi** within 7 days from the issue of order, failing which the sale order shall be cancelled.

Date:

Signature of Tenderer

Name & Seal of Tenderer